



REQUIRED DOCUMENTS' LIST

MANDATORY FOR ALL TYPES OF VISA APPLICATIONS

Signed cover letter and application from ApplyVisa.um.dk	
1 colour passport photo , 35x45mm and not older than 6 months.	
1 original passport , valid 3 months after your last day of stay in a Schengen country and with minimum 2 blank pages to affix visa.	

BUSINESS VISA

Schengen travel medical insurance (TMI) , with minimum medical coverage of EUR 30.000 for all medical expenses, including repatriation occurring in any Schengen country . The TMI must specifically state validity for SCHENGEN (i.e. valid for DENMARK is not sufficient). If multiple entries, the insurance must cover every entry into the Schengen area. NB! TMI must specifically include COVID-19 treatment coverage.	
Proof of sufficient financial means during the intended stay: 3 months bank statements stamped by bank, or salary slips for the last 3 months, or employment contract stating monthly salary. Please note that ALL applicants have to provide proof of pocket money in their own name even if their trip is fully sponsored. Please visit: https://www.nyidanmark.dk/en-GB/You-want-to-apply/Short-stay-visa/Business-visits	
1 original official employment letter stating proof of employment, purpose of visit, guarantee for travel expenses, travel dates and financial responsibility during stay. For self-employed: Certificate from CIPC or SARS + 3 months bank statements.	
1 original VU1 form or signed invitation from company in Denmark stating purpose of visit and intended travel dates/guarantee for financial responsibility during stay.	
1 copy of roundtrip flight itinerary specifying entry and exit from the Schengen area.	
1 copy of hotel reservation or signed invite/VU2 form if accommodated privately	
1 copy of proof of registration and payment for conference, fairs, workshops, etc. (applicable to purpose)	
Non-South African residents in SA: 1 copy of South African residence permit valid 3 months after applicant's last day of stay in a Schengen country.	
Spouses of EU nationals: 1 certified/legalized copy of marriage certificate + flight itinerary in spouse's name	
BUSINESS VISA for DIPLOMATIC PASSPORT HOLDERS: 1 Original copy of Note Verbal from DIRCO or relevant Ministerial Department, flight itinerary, invite or VU1 form ONLY	
BUSINESS VISA for OFFICIAL PASSPORT HOLDERS: 1 Original copy of Note Verbal from DIRCO or relevant Ministerial Department, flight itinerary, invite or VU1 form and Travel Medical Insurance ONLY	

TOURISM, FAMILY & FRIENDS, STUDY, CULTURAL AND SPORTS VISA

Schengen travel medical insurance (TMI) , with minimum medical coverage of EUR 30.000 for all medical expenses, including repatriation occurring in any Schengen country . The TMI must specifically state validity for SCHENGEN (i.e. valid for DENMARK is not sufficient). If multiple entries, the insurance must cover every entry into the Schengen area. NB! TMI must specifically include COVID-19 treatment coverage. (N/A EU-spouses)	
Certified copy of proof of sufficient financial means of subsistence during the intended stay, 3 months bank statements , or the latest 3 month's salary slips or employment contract stating monthly salary. Please note that ALL applicants have to provide proof of pocket money in their own name even if their trip is fully sponsored. Please visit: https://www.nyidanmark.dk/en-GB/You-want-to-apply/Short-stay-visa/Private-visits-and-tourist-visits-	
1 original official employment letter stating proof of employment, purpose of visit. For self-employed: Certificate from CIPC or SARS.	
1 Original official student letter from school, college or university in South Africa certifying the student status of the applicant	
1 copy of roundtrip flight itinerary specifying entry and exit from the Schengen area.	
1 copy of hotel reservation or signed invite/VU2 form if accommodated privately (N/A EU-spouses)	
1 copy of cruise ship itinerary with proof of payment (if purpose of travel is cruise tour)(N/A EU-spouses)	
1 copy of reservations and travel itinerary for package tours and pre-paid tours incl. contact details of tour operator and proof of payment (N/A EU-spouses)	
Non-South African residents in SA: 1 copy of South African residence permit valid 3 months after your last day of stay in a Schengen country.	
Spouses of EU nationals: 1 certified/legalized copy of marriage certificate + flight itinerary in spouse's name	
Minors: 1 certified/legalized copy of unabridged birth certificate , certified parental consent as well as certified copies of parents ID/passports if travelling alone, with guardian or one parent.	

NB! The Consulate only accepts documents in English and Danish. Documents in other languages *will not be accepted*